

Meeting Minutes and Action Items

Date: 08/03/2018 Time: 1:00 PM
Location: Conference Call
VSHP Board of Directors Meeting

INVITEES/ATTENDEES	
Facilitator:	Cindy Williams/Steve Glass
Recorder:	Cindy Williams
Attendees:	Cindy Williams, Rodney Stiltner, Scott Anderson, Bill Lee, Scott Lang, Kathy Koehl, June Javier, Celene Amabile, Jack Lemanowicz, Michelle Le, Tolu Akinbo, Gayle Scott, Natalie Nguyen, Brooke Brown, Matt Allsbrook, Natna Meskel, Steve Glass

AGENDA/DISCUSSION

Item #	Statement	Comments/Action	Action/Follow-up
1	Welcome, Introductions, Acknowledgements & Roll-Call	Cindy Williams: ASHP Distinguished Service Award, Section of Pharmacy Practice Manager	N/A
2	Approval of Minutes	Michelle Le moved for approval of minutes from July VSHP Board of Director meeting. Second by Rodney Stiltner	Minutes from VSHP July BOD meeting approved
3	Standing Reports A. Financial Report B. Membership Report	A. Steve Glass presented financial statement and balance sheet. Primary difference between 2017 and 2018 was larger attendance/revenue from Spring Seminar and expense of \$6K for external audit of books. Both documents provided to board for review. B. Membership report sent to board of directors prior to meeting. The pharmacist report is broken down into new practitioners, pharmacists, and retired pharmacists. Reviewed membership trends, including non-renewals and new members. Overall, membership is up over prior year	A. No additional action needed B. Next membership committee call pending
4	Old Business A. Strategic Plan B. Website conversion timeline C. VPhA collaboration	A. Strategic plan and related strategies presented to Committee Chairs on July call. Committee Chairs will work to prioritize tactics assigned to their committee B. Due to timeline for registration for fall seminar, will transition the website portion to new platform first, with a goal of conversion by September. Will continue with memberclicks for fall seminar registration so as to not cause disruption. Goal to transition membership between early November and the end of December. C. Ongoing collaboration with VPhA includes legislative/regulatory initiatives and planning for 2019 legislative day (target	A. Will report back on prioritization to the board at future meeting B. Cindy Williams and Steve Glass will finalize timeline for conversion for distribution to the board C. Will keep board posted on outcome of collaboration initiative

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	<p>D. Board call schedule</p> <p>E. Region president call</p> <p>F. Fall 2018 Seminar schedule/educational programming</p>	<p>late January 2019). Also planning board executive committee dinner with VPhA to explore additional collaboration opportunities</p> <p>D. Based on the outcome of the board of director poll related to recurring meeting schedule, the VHSP BOD call will move to the 2nd Friday of each month at 12N</p> <p>E. Date still pending</p> <p>F. Scott Anderson provided an update on educational submissions for fall meeting. 27 submissions, addition of IT track, focused session with Andy Anderson. Committee was able to provide programming on most “hot topics” from spring seminar feedback</p>	<p>D. Next call will be September 14, 2018</p> <p>E. Poll to be sent by Steve Glass</p> <p>F. When schedule finalized, will generate a flyer to distribute to CLF members for communication to their teams.</p>

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<p>5</p>	<p>New Business</p> <p>A. Proposed compounding legislation</p> <p>B. Cannabidiol oil and use of patient own medication during hospital stay</p> <p>C. Brown bag/white bag NOIRA</p> <p>D. Residency conference</p> <p>E. Virginia Pharmacy Congress</p> <p>F. Call for nominations for annual awards</p> <p>G. Appointment of president-elect for Region 2</p>	<p>A. Natalie Nguyen discussed potential legislation that would allow health systems to perform centralized non-patient specific compounding. Bill Lee discussed FDA guidance that specifies 1 mile rule. Since guidance, not enforceable, but may impact ability to move forward. Scott Lang discussed challenges with health systems with small, non-24 hour pharmacies. In his organization, there is more than a 1 mile distance, so legislation that provided an exemption for health systems with common ownership would be helpful Motion (Scott Lang) , second (Rodney Stiltner) and board approval for legislative committee to move forward with further exploration.</p> <p>B. Natalie Nguyen discussed option to explore impact of availability of cannabidiol oil and use by inpatients during hospital stay. Cindy Williams commented that proactive approach would be warranted. Scott Anderson stated that ASHP will not be moving forward with updating policies due to lack of federal approval of product. Currently public comments are being sought on emergency and permanent regulations regarding cannabidiol oil. This may be an option for accomplishing goal. Motion (June Javier), second (Scott Anderson) and board approval for legislative committee to move forward with further exploration</p> <p>C. Mark Hickman provided an overview of NOIRA on brown bag/white bag that is open for public comment 8/6/18 -9/5/18. Opportunity for health system input on topic, with focus on patient safety. Natalie Nguyen stated that, based on discussion at prior BOP meeting, the board needs input from health system pharmacy. Matt Allsbrook volunteered to participate in discussion at legislative committee level.</p> <p>D. First VSHP Residency Conference to be held August 18, 2018 at UVa Health System. As of today, only 15 residents/residency directors have registered. Steve Glass sent out reminder email on 8/3/18 to residency directors</p> <p>E. Rodney Stiltner provided a report from the Virginia Pharmacy Congress that was held on July 26, 2018 (Full report forwarded to board and attached to minutes). Discussion related to revisions to ASHP/ACPE technician training guidelines, and potential</p>	<p>A. Legislative committee to move forward with further exploration</p> <p>B. Legislation committee to move forward with further exploration</p> <p>C. Legislative committee to evaluate NOIRA and develop comments for submission for review by board. Due to timing of public comment period and next board meeting, collaboration and approval by board will be done via email/poll</p> <p>D. Request of those on phone to remind residency directors of need to register for accurate head count as well as assignment of pre-reading assignment.</p> <p>E. Contact Rodney if interest in posting positions on VPhA website.</p> <p>F. No action needed</p> <p>G, Steve to notify Ranessa Ford of appointment as region 2 president elect</p>
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		<p>partnership between health systems and on-line learning (TRC). Discussion on new training requirements for schools of pharmacy (EPAs) and the potential of a presentation on the topic at an upcoming VSHP meeting (seminar or CLF). Also discussed VPhA willingness to post any open health system pharmacy positions on their website</p> <p>F. Request for call for nominations for annual awards to be published within the month. Request board members to submit nominations and share with their teams</p> <p>G. Ranesha Ford has volunteered to assume vacated role of region 2 president elect. Board voted to appoint Ranesha to this position</p>	
6	Executive Committee Reports	No reports presented	N/A
7	Region president reports	Scott Lang announced Region 3 upcoming August meetings. Due to large geographic area, will have 2 meetings on consecutive evenings, one in Lynchburg and one in Roanoke, with same content. Scott thanked Region 3 president elect Bill Lee for assistance in setting up program.	N/A
8	Mentorship committee report	Brooke Brown announced that call for mentors would be issued soon	N/A
17	Adjournment	The meeting adjourned at 2pm.	Next full board call: Friday, September 14, 2018 at 12N